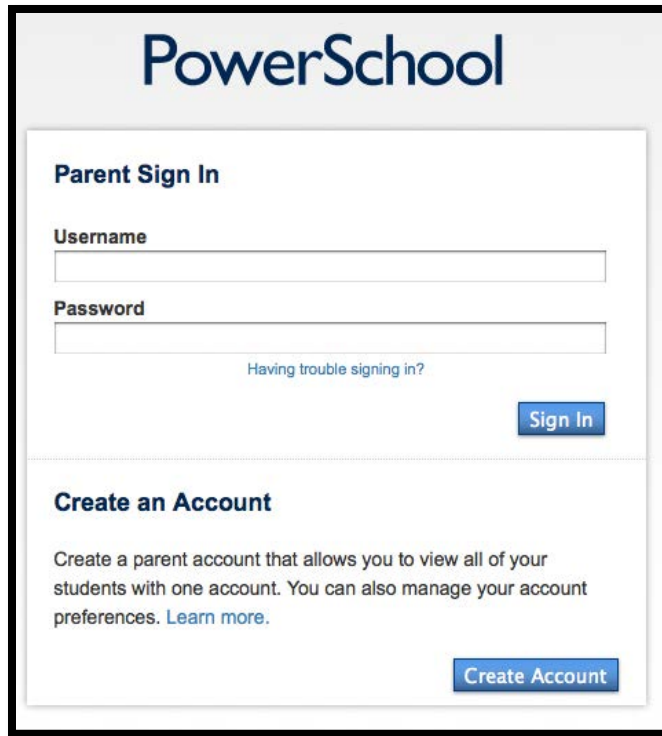


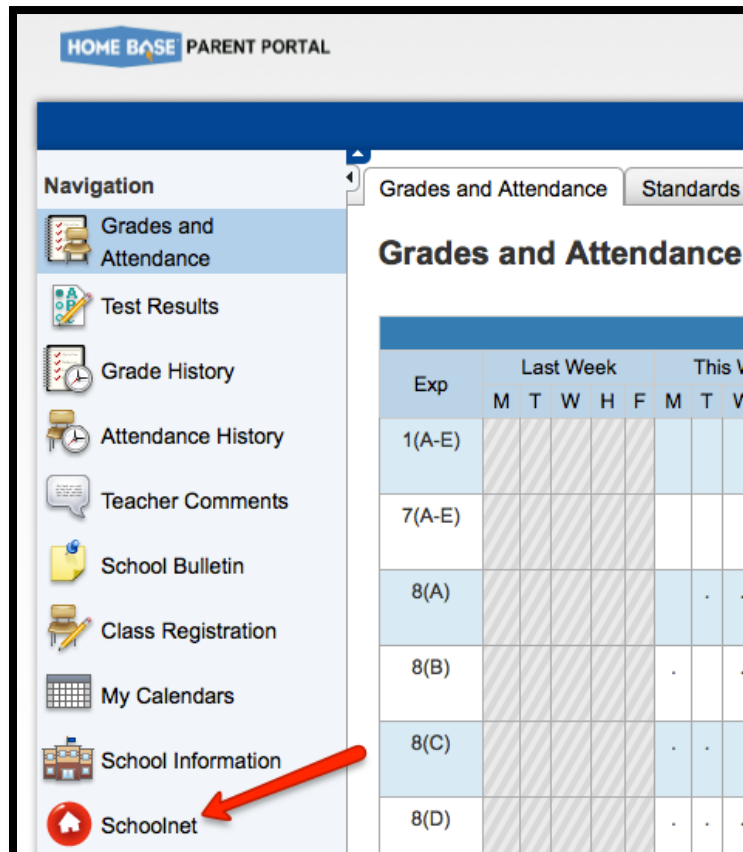
Administering an Assessment in Schoolnet Online

Step 1: Students will sign-in to PowerSchool with the username and password provided. The website for student access is <https://cms.powerschool.com/public>



The image shows the PowerSchool login page. At the top, the "PowerSchool" logo is displayed. Below it, there is a "Parent Sign In" section with two input fields: "Username" and "Password". A link "Having trouble signing in?" is located below the password field. A blue "Sign In" button is positioned to the right of the password field. Below the sign-in section is a "Create an Account" section with a paragraph of text explaining the benefits of a parent account and a "Learn more" link. A blue "Create Account" button is located at the bottom right of this section.

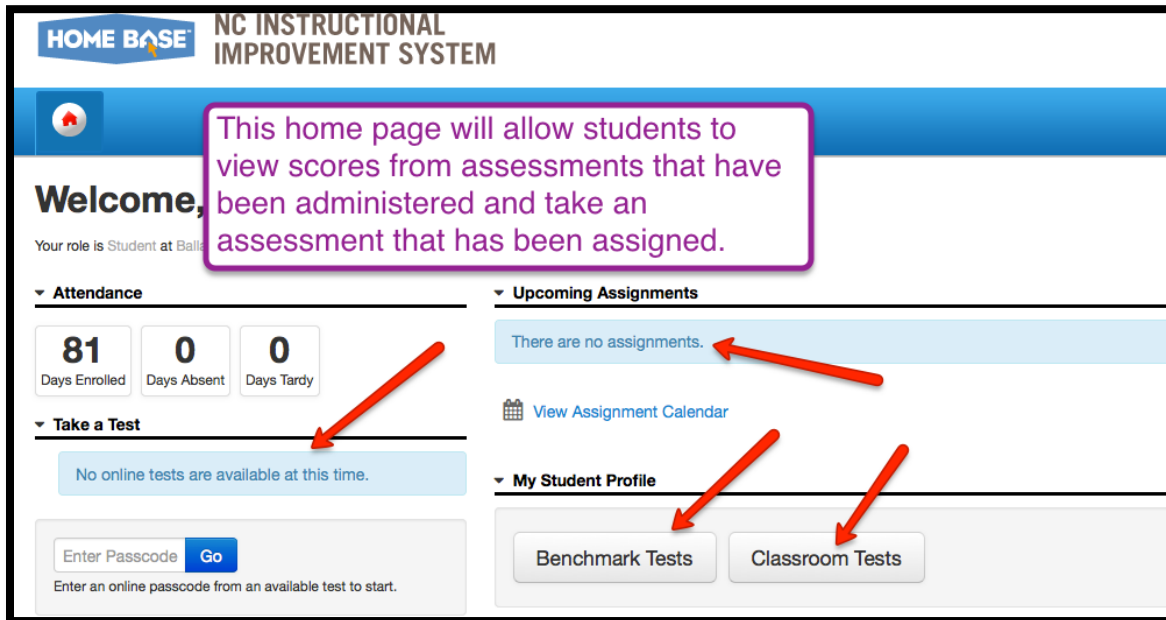
Step 2: Students will select the *Schoolnet*  button located on the lower left side of the screen.



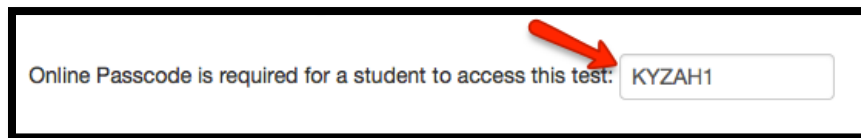
The image shows the "HOME BASE PARENT PORTAL" navigation menu. The menu is divided into two main sections: "Navigation" and "Grades and Attendance". The "Navigation" section includes links for "Grades and Attendance", "Test Results", "Grade History", "Attendance History", "Teacher Comments", "School Bulletin", "Class Registration", "My Calendars", "School Information", and "Schoolnet". A red arrow points to the "Schoolnet" link. The "Grades and Attendance" section includes a table with columns for "Exp", "Last Week", and "This V". The table contains data for various grade levels and sections.

Exp	Last Week					This V		
	M	T	W	H	F	M	T	W
1(A-E)								
7(A-E)								
8(A)								
8(B)								
8(C)								
8(D)								

Step 3: Students will see the assigned assessments in the “Take a Test” section.



Step 4: Students will be asked to provide the *Passcode* for the assessment. It is given to the teacher during the test finalization process. If a teacher needs to find the *Passcode*, he/she can look up the assessment in Schoolnet.



Step 5: Students will start the testing session. Upon completion the assessment data is available for teacher review. Teachers can monitor the assessment, if desired, in Schoolnet to see how students are responding.

If you need further assistance or have additional questions, please send an email to datatools@cms.k12.nc.us.